

TEMECULA VALLEY UNIFIED SCHOOL DISTRICT
TEMECULA VALLEY EDUCATORS ASSOCIATION, CTA/NEA

Side Letter of Agreement
80% Elementary Literacy Specialist - 20% Agriculture Teacher
August 11, 2023

This Side Letter memorializes the agreement on behalf of Temecula Valley Unified School District (District) and the Temecula Valley Educators Association (Association), and Association Unit Member, Meghan Manion, regarding Ms. Manion's 2023/2024 teaching assignment.

WHEREAS, Ms. Manion is currently a full time Elementary Literacy Specialist at Ysabel Barnett Elementary School and has been selected to teach one section (20%) at TVHS during the 2023/2024 school year.

WHEREAS, the District and the Association recognize that the Collective Bargaining Agreement (CBA) does not currently contemplate split elementary and secondary positions.

WHEREAS, there is mutual interest among the District, Association, and Ms. Manion to allow for a split assignment during the 2023/2024 school year only.

NOW, THEREFORE, the District and Association agree as set forth below.

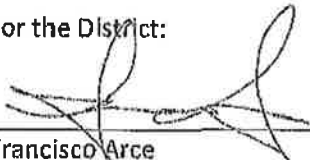
- 1) For the 2023/2024 school year only, Ms. Manion shall be assigned as an 80% Literacy Specialist at Ysabel Barnett Elementary School (BES) and a 20% Agriculture Teacher at Temecula Valley High School (TVHS).
- 2) Consistent with section 5.1 of the CBA, she shall work a 7-hour work day.
- 3) While she is assigned in this split assignment, only the elementary preparation CBA requirements shall be in effect. For the 2023/2024 school year, section 5.6 of the Collective Bargaining Agreement shall not be applicable to her assignment.
- 4) At the conclusion of the 2023/2024 school year, Ms. Manion shall have the following options for her 2024/2025 teaching assignment:
 - a. *Return to a full time Literacy Specialist position at BES, assuming the position is still existing; or
 - b. Seek and obtain a full-time assignment at TVHS;

* In the event that there is a reduction in the number of Literacy Specialists and she elects to return to this position, her 2023/2024 assignment shall be based on any applicable CBA provisions and/or current MOU's.

- 5) It is explicitly understood that should Ms. Manion desire to remain at TVHS during the 2024/2025 school year, the following conditions must be met:
- a. A desired full-time vacant position at TVHS exists for her reassignment as a full-time high school teacher; and
 - b. Ms. Manion and the site administrator mutually agree to the reassignment; and
 - c. By the conclusion of the 2023/2024 school year, she possesses a valid CTC approved credential authorizing service in the aforementioned vacant position.
- 6) Nothing in this agreement limits Ms. Manion's ability to participate in the voluntary transfer process outline in Article 12 of the Collective Bargaining Agreement.

This Side Letter memorializes this agreement. This agreement expires at the end of the 2023/2024 school year.


For the District:



Francisco Arce
Assistant Superintendent
Human Resources Development

8/11/2023
Date

For the Association:



Brian Balaris
Bargaining Chair
Temecula Valley Educators Association

8/11/2023
Date



Meghan Manion
TVEA Unit Member

8/11/2023
Date