

MEMORANDUM OF UNDERSTANDING  
BETWEEN TEMECULA VALLEY UNIFIED SCHOOL DISTRICT  
AND TEMECULA VALLEY EDUCATORS ASSOCIATION, CTA/NEA

**Transfer Window**  
**January 13, 2025**


The Temecula Valley Unified School District (“District”) and Temecula Valley Educators Association (“Association”) enter into this Memorandum of Understanding (“MOU”) concerning Article 12, Voluntary Transfers. The Parties agree to the following:

1. **Revised Transfer Window:** Article 12.3.1.1 establishes the “Transfer Window” for all unit members and provides that the Transfer Window shall be open for one month commencing on March 1 and concluding on the first certificated workday in April.

During the 2024-25 school year, the District and Association agree that the Transfer Window for all certificated staff shall open on the first work day in February and conclude on the first work day in March. The District and Association further agree that the District shall not be required to implement the March Transfer Window outlined in section 12.3.1.1 of the collective bargaining agreement.

2. **Special Education Staff New Hire Pool:** The District and Association agree and acknowledge that the District may immediately engage in efforts to hire special education teachers for the 2025-26 school year or sooner. Information regarding the new hires will not be shared with site administrators participating in the current hiring of special education staff. Through these efforts, the District will create a pool of new special education staff members who will be placed in positions by the District after all staff members who expressed an interest in transfer through the Transfer Window have been placed either in a different position or who will remain in their current position.
3. **Limited Suspension:** This agreement shall temporarily suspend the March Transfer Window required by section 12.3.1.1 of the collective bargaining agreement for all staff. Consistent with item 2 of this agreement, section 12.2.2 shall temporarily suspended for Special Education staff. However, all other provisions of Article 12 shall remain in effect.
4. **Term:** This MOU will expire June 30, 2025.
5. **Past Practice:** This MOU does not establish a past practice and is non-precedent setting. This MOU may not be cited to support any particular interpretation of the CBA.

For the District:



Francisco Arce  
Assistant Superintendent  
Human Resources Development

4/13/25  
Date

For the Association:



Brian Balaris  
Bargaining Chair  
Temecula Valley Educators Association

1/13/25  
Date